



**Sawyer Business School**

If you are currently in the **Sawyer Business School** and wish to change to a major within the **Sawyer Business School** please:

1. Complete this form.
2. Bring it to the Sawyer Business School Dean's Office for advisor assignment.
3. Return this completed form to the Registrar's Office.

If you are currently in the **Sawyer Business School** and wish to change to a major within the **College of Arts and Sciences** please:

1. Complete this form.
2. Bring it to the new major department for advisor assignment.
3. Return the completed form to the Registrar's Office.

**College of Arts and Sciences (CAS)**

If you are currently in the **College of Arts and Sciences** and wish to change to a major within the **College of Arts and Sciences** please:

1. Complete this form.
2. Bring it to the new major department for advisor assignment.
3. Return the completed form to the Registrar's Office.

If you are currently in the **College of Arts and Sciences** and wish to change to a major within the **Sawyer Business School** please:

1. Complete this form.
2. Have it approved by the Sawyer Business School Dean's Office.
3. Return the completed form to the Registrar's Office.

**Instructions for Double Majors**

Students wishing to acquire a Double Major must receive prior approval from their academic Dean's Office.

**Instructions for Declaring a Minor**

Students wishing to declare a minor need to indicate it below. If you wish to declare a minor in Education, you need to attach an approved minor form from the Education department.

**Instructions for Declaring a Concentration for the MBA degree**

Students wishing to declare a concentration for the MBA degree need to indicate it below. This must be approved by the MBA Programs office.

Date \_\_\_\_\_ Suffolk University Student ID# \_\_\_\_\_

Name \_\_\_\_\_  
*Last First Middle Initial*

E-mail \_\_\_\_\_

Year/Semester that you entered Suffolk \_\_\_\_\_ Did you transfer in with 30+ credits?  Yes  No

**My Degree/Major Program should read as:**

Major/Track: \_\_\_\_\_ Minor: \_\_\_\_\_

Double Major (if applicable): \_\_\_\_\_ Double Minor (if applicable): \_\_\_\_\_

Undergraduate Degree:  BA  BS  BSE  BSGS  BSJ  BFA  BSBA  AA  AS

**MBA/MPA Students only:** Concentration \_\_\_\_\_

New Advisor (*print name*) \_\_\_\_\_

New Advisor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Dean's Approval (*if applicable*): \_\_\_\_\_ Date: \_\_\_\_\_